

Palo Alto City Library Rinconada Display Space Application Form

Please see the Palo Alto City Library’s Rinconada Display Space Guidelines and Policies for complete instructions and information.

Contact Name: _____

Organization: _____

Address: _____

City, State, Zip: _____ Phone: _____

Email: _____ Website: _____

Brief description of the proposed exhibit:

Do you have a preferred month for your exhibit? Name it and list why:

Enclosures:

- A checklist of proposed artwork to be included in exhibition, with artist name, work title, date, medium, and dimensions.
- CD of sample images of proposed artwork. Sample images can also be emailed to Rinconada Library supervising librarian, listed below.

Please submit completed applications by mail, email, or in person to the following:

Marleah Augustine, Supervising Librarian
Rinconada Library
1213 Newell Road
Palo Alto, CA 94303
Marleah.Augustine@cityofpaloalto.org
650-838-2927



**Palo Alto City Library
Rinconada Library Display Space**

AGREEMENT

Contact Name: _____

Organization: _____

Address: _____

City, State, Zip: _____ Phone: _____

Email: _____ Website: _____

Installation Date: _____ Time: _____

Removal Date: _____ Time: _____

The City of Palo Alto reserves the right to remove and return artwork before the scheduled removal date without advance notice or compensation.

Attach a complete inventory that includes a list and photos of the artworks to be exhibited and associated prices.

Direct any questions to the following:

Marleah Augustine
Supervising Librarian
Rinconada Library
1213 Newell Road
Palo Alto, CA 94303
Marleah.Augustine@cityofpaloalto.org
650-838-2927

Agreement:

I, the Exhibitor, have read the Palo Alto City Library’s Rinconada Library Display Space Guidelines and Policies, attached to this Art Exhibit Agreement (the “Agreement”). I understand them and agree to comply with them during the exhibition. I understand that a default and material breach of this Agreement could result in the City’s election to dismantle the exhibition. I hereby understand and agree that the City is not obligated to insure my artwork or other property. The City shall not be responsible for any damages for the loss of my artwork or other property during this exhibition except to the extent that the City is determined to be responsible for that loss and also receives the proceeds of any insurance policy, which may extend coverage for the property loss or damage in question. The City shall not be responsible for any loss which is not compensated through insurance proceeds.

I, the Exhibitor, grant to the City a non-exclusive, royalty-free, irrevocable license to do the following with respect to the artwork, in whatever media, including, without limitation, digital and electronic media, that now or hereafter are known: (A) use and display the artwork during the exhibition and at any other period(s) of time mutually agreed to by the Exhibitor and the City; (B) make and distribute, and authorize the making and distribution of, two-dimensional images and reproductions of the artwork during and after the term of the exhibition; and (C) use any images and reproductions of the artwork for City-related purposes, including, without limitation, advertising-, branding-, education-, information-, promotion- and publicity-related materials.

With respect to the artwork, as agreed to in this Agreement, the Exhibitor waives any and all claims, arising at any time against the City, its elected and appointed officials, officers, employees, agents and representatives, that may be grounded in any federal law, including, without limitation, the Visual Artists Rights Act (17 U.S.C. §106A), California law, including, without limitation, the California Art Preservation Act (Cal. Civil Code §987 et seq.), or local law that may relate to the moral rights of the Exhibitor or protection of the integrity of the artwork.

Exhibitor’s Signature

Date

City of Palo Alto’s Authorized Signature

Date